



प्रधान मुख्य आयकर आयुक्त का कार्यालय, आन्ध्र प्रदेश एवं तेलंगाना
Office of the Principal Chief Commissioner of Income Tax, Andhra Pradesh & Telangana
10^{वीं} मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद
10th Floor, 'C' Block, IT Towers, AC Guards, Hyderabad-500004
टेलिफोन/Tel. No- 040-23425474, फैक्स/Fax 040-23241427, 040-23240403
e-mail: hyderabad.dcit.hq.admin@incometax.gov.in

F. No. Pr.CCIT/Estt/AO/Gr.II/III/Trans/2023-24

दिनांक / Date: 16/01/2024

विषय: स्थापना – आयकर विभाग, हैदराबाद, प्रशासनिक अधिकारी ग्रेड- II / III का स्थानान्तरण एवं तैनाती आदेश जारी करने के संबंध में।

Sub: Establishment – I.T. Department, Hyderabad – **Transfers and postings of Administrative Officers Grade- II/III – orders – Issue of – Regarding.**

आदेश संख्या 2024 का : 4

ORDER NO. : 4 of 2024

एतद्वारा निम्नलिखित प्रशासनिक अधिकारी ग्रेड – II / III का स्थानान्तरण एवं तैनाती आदेश तत्काल प्रभाव से अगले आदेशों तक जारी किया जाता है

The Transfer and Postings of the following **Administrative Officers (A.O) Grade - II/III** are ordered with immediate effect and until further orders:

The under mentioned Officers were promoted to the cadre of Administrative Officer Gr. III from the cadre of Office Superintendent vide Memorandum in F. No. Pr. CCIT/2(6)(a)/Estt/2023 dated 06.12.2023 and 29.12.2023. They are now being posted in the office mentioned against their names at column no. 5 of the table below:

क्र. सं. SL. NO (1)	अधिकारी का नाम (श्री/श्रीमती/सुश्री) NAME OF THE OFFICER (SRI/SMT/MS) (2)	से स्थानांतरित TRANSFERRE D FROM OFFICE (3)	से स्थानांतरित TRANSFERRED FROM STATION (4)	को स्थानांतरित TRANSFERRED TO OFFICE (5)	से स्थानांतरित TRANSFERRED TO STATION (6)	Remarks
1	RAJANARSIMHA PALLAKONDA (UOP)	PR. CCIT, A.P & TS, HYDERABAD	HYDERABAD	PR. CCIT, A.P & TS, HYDERABAD	HYDERABAD	
2	NARASIMHAM S S L (UOP)	PR.CIT-1, VISAKHAPAT NAM	KAKINADA	PR.CIT (AU)-1, VISAKHAPATNAM	VISAKHAPATNAM	
3	SUARNALATHA GALI (UOP)	PR.CIT, VIJAYAWADA	GUNTUR	PR.CIT, VIJAYAWADA	GUNTUR	To be reviewed in AGT 2024
4	KRISHNA MOHAN KUKUNURU (UOP)	CIT(IT&TP), HYDERABAD	HYDERABAD	CIT(IT&TP), HYDERABAD	HYDERABAD	
5	ELIA V (UOP)	PR.CIT-1, HYDERABAD	HYDERABAD	CIT(DR)-II ITAT B-BENCH HYDERABAD	HYDERABAD	
6	G KISHORE BABU (UOP)	PR.CIT-4, HYDERABAD	HYDERABAD	CIT(APPEAL UNIT)-2, HYDERABAD	HYDERABAD	
7	NARASIMHA RAO P V N L (UOP)	CCIT, VIJAYAWADA	VIJAYAWADA	CIT(APPEAL UNIT)- 9, HYDERABAD	HYDERABAD	
8	SATYANARAYANA B V S (UOP)	PCIT (AU)-2, HYDERABAD	HYDERABAD	PR.CIT(AU)-2, HYDERABAD	HYDERABAD	

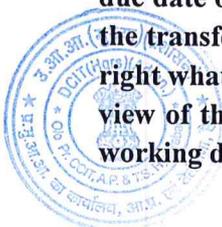
Further, the transfer and posting of the following Administrative Officers is ordered with immediate effect and until further orders:

क्र. सं. SL. NO	अधिकारी का नाम (श्री/श्रीमती/सुश्री) NAME OF THE OFFICER (SRI/SMT/MS)	से स्थानांतरित TRANSFERRED FROM OFFICE	से स्थानांतरित TRANSFERRED FROM STATION	को स्थानांतरित TRANSFERRED TO OFFICE	से स्थानांतरित TRANSFERRED TO STATION
1	SAROJA CHINNAM	CIT(IT&TP), HYDERABAD	HYDERABAD	DIT(I&CI) HYDERABAD	HYDERABAD
2	RAVINDER B S	Pr. CIT(AU)-2, HYDERABAD	HYDERABAD	CIT(APPEAL UNIT)-3, HYDERABAD	HYDERABAD

Further, the additional charge arrangements of the following Administrative Officer is ordered with immediate effect and until further orders:

SL.N O.	NAME OF THE OFFICER (SRI/SMT/MS.)	SUBSTANTIAL CHARGE	STATION	ADDITIONAL CHARGE	STATION
1.	G KISHORE BABU (UOP)	A.O O/o CIT (APPEAL UNIT)-2, HYDERABAD	HYDERABAD	A.O O/o CIT (APPEAL UNIT)-5, HYDERABAD	HYDERABAD

- The concerned CCIT/DGIT/ PCIT/PDIT/CIT/DIT shall make necessary postings in respect of the officers posted to their charge without changing the station and additional charge arrangements in respect of vacant posts in their charge under intimation to this office.
- All the Heads of Offices are required to relieve the Officers under orders of transfer positively by **24/01/2024**.
- The Officers under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.
- In case any officer is being proposed to be retained beyond the above mentioned date, the Head of office shall take prior written approval from the Pr. CCIT, AP & Telangana, Hyderabad.
- The Heads of Offices are directed to send separate compliance report on relieving and joining of officers from/to their offices latest by **30/01/2024**. The Head of Office should certify in the compliance report that proper handing over note has been given to the successor at the time of relieving of Officer. It is also to be noted for the APARs of the officials reporting to the officers concerned are completed and duly forwarded.
- Officers may file their representation if any, only after joining in their new postings allotted to them and representation filed from the old postings will not be considered. The Head of Departments shall not forward representations of the officers transferred out from their charge.
- As per clause V of Transfer Policy for Group 'B' (Gazetted) Officers of Income Tax Department, Unless the transfer order is cancelled either suo-moto or on representation, before the due date of relieving the transferee shall be considered as deemed relieved on the due date given in the transfer order. It is clarified that representation made against the transfer shall not confer any right whatsoever on the officer to continue at the previous post in defiance of the transfer order. In view of this, if any of the Officer is not relieved by due date, he shall be deemed relieved by next working day.



9. This order is issued with the prior approval of the Pr. CCIT, AP&TS, Hyderabad.

Sd/-

(K RAVI KIRAN)

आयकर आयुक्त (प्रशासन एवं करदाता सेवाएँ) / Commissioner of Income Tax(Admn. & TPS),
आन्ध्र प्रदेश एवं तेलंगाना/Andhra Pradesh & Telangana.

प्रतिलिपि/Copy to:

1. सम्बन्धित अधिकारी / The Officers concerned.
2. मु.आ.आ., हैद./विजयवाड़ा/ विशाखापट्टणम और आ.म.नि (अन्वे), हैदराबाद
The CCsIT/Hyderabad/ Vijayawada / Visakhapatnam and DGIT(Inv.), Hyderabad.
3. आन्ध्र प्रदेश एवं तेलंगाना क्षेत्र में सभी प्र.आ.आ./आ.आ./प्र.आ.नि./आ.नि./ आरईएफएसी
All the Pr.CsIT/CsIT/Pr.DsIT/DsIT/ReFAC in AP & Telangana Region.
4. आन्ध्र प्रदेश एवं तेलंगाना क्षेत्र में कार्यालयों के सभी प्रमुख / All the Heads of Offices in A.P. & Telangana Region.
5. सचिव, भा.रा.से. संघ /आईटी गोवा, आन्ध्र प्रदेश एवं तेलंगाना इकाई/आईटी सेवा, आई.टी.ओ.बी.सी. एसोसियेशन, हैद
The Secretary – IRS Officers Association/ ITGOA, AP & TS Unit/ ITSEWA, IT OBC Association,
Hyderabad.
6. क्षेत्रीय लेखा अधिकारी., सी.बी.डी.टी., हैदराबाद/ विशाखपट्टणम /The ZAO, CBDT, Hyderabad/ Visakhapatnam,
7. स्टॉक फाइल/निजी फाइल/डाटा बेस फाइल/ The Stock file/Personal file/Data Base File.
8. कार्यालय प्र.मु.आ.आ., हैदराबाद के सभी अनुभाग/ All the Sections in Pr.CCIT's Office in Hyderabad.



(सुवासिस दास/SUVASIS DAS)

संयुक्त आयकर आयुक्त (मुख्या. व प्रशा.)
Joint Commissioner of Income Tax (Hqs)(Admn.)(in situ),
कार्यालय प्र.मु.आ.आ, आन्ध्र प्रदेश एवं तेलंगाना, हैदराबाद
O/o Pr.CCIT, AP&TS, Hyderabad